



Horizon Environmental Health
Serving Douglas & Pope Counties
 809 Elm Street Suite 1200
 Alexandria, MN 56308
 800.450.4177 Option 4
 eh@horizonphmn.gov
horizonphmn.gov

Horizon Environmental Health Fee Schedule

Base Fee	
Base Fee-All Establishments except Private Vacation Home Rentals & Special Events	\$275.00
Food/Beverage Fees	
Limited Food Establishment	\$ 90.00
Small Food Establishment	\$150.00
Medium Food Establishment	\$410.00
Large Food Establishment	\$700.00
Additional Food Service	\$170.00
Catering in addition to medium/large food	\$ 90.00
Catering Only	\$230.00
Outdoor Grilling	\$ 57.00
Alcohol Service	\$215.00
Food Cart	\$ 90.00
Mobile Food Unit (“Food Truck”)	\$ 90.00
Seasonal Permanent Food Stand	\$ 90.00
Seasonal Temporary Food Stand	\$ 90.00
Lodging Fees	
Lodging Establishment	\$12.50/unit (maximum fee of \$1,250.00)
Private Vacation Home Rental Fees	
2 bedrooms or less	\$300.00
3 bedrooms	\$400.00
4 bedrooms or more	\$500.00
Public Pool Fees	
Public Swimming Pool	\$275.00
Public Spa Pool	\$170.00

Mobile Home Park/Recreational Camping Area Fees	
49 sites or less (Category B)	\$5.00/site
50 sites or more, or have a swimming pool or surface water supply (Category A)	\$6.75/site
Individual Water (Well)/Sewer Fees	
Individual Water (well) and/or Sewer (not municipal)	\$ 90.00
Late Penalty Fees	
Late Penalty Fee – from end of County business day December 1 through end of County business day December 31*	\$100.00
Late Penalty Fee – after December 31 end of County business day.* <i>Late fees not paid by end of County business day on December 31 shall be subject to interest accumulation at 1.5% per month.</i>	\$300.00
*If December 1 or December 31 falls on a weekend, these dates will be the following Monday.	
Plan Review Fees	
New Construction	\$520.00
All other (remodeling, limited food service, mobile food units, etc.)	\$345.00

Continued on back of page

2nd School Inspection Fee	\$250.00
Reinspection Fees	
1 st Reinspection (For pools this applies to each re-opening of pool & each subsequent reinspection required)	\$ 75.00
2 nd Reinspection	\$150.00
3 rd Reinspection	\$300.00
Reinspection following administrative conference	75% of establishment's license fee
Reinstate license after suspension or revocation	100% of establishment's license fee
Variance Request	
	\$100.00
Consultation Fee (Inservice/Education)	
	\$60.00/hour
Special Event Fees	
Special Event Licenses are limited to one application per organization/individual per calendar year	
Special Event Food Stand Fee	
Single Event	\$35.00
Additional events	\$ 5.00 per additional event
Special Event Cook-Offs	
<i>Exemption: Chili or soup served at a chili or soup cook-off fundraiser conducted by a community based non-profit organization</i>	
For Profit Base Fee	\$35.00
For Profit Per Contestant, Per Event	\$10.00
Non-Profit Base Fee	\$35.00
No Per Contestant Fee for Non-Profits	
Special Event Recreational Camping Area	
<i>*operates no more than two times annually and for no more than 14 consecutive days</i>	
Up to 15 sites	\$195.00
16—49 sites and over	\$195.00+\$4.00 per add'l site over 15
50 sites and over	\$195.00+\$5.75 per add'l site over 15
Special Event Late Penalty Fee (applications not received at least 14 days prior to event)	\$25.00
Special Event Fee for Operating Without a License	\$75.00