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HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, September 8, 2025
9:00 a.m. – 10:45 a.m.

AGENDA

- 9:00 a.m. Call to Order: Chair Kopitzke
- 9:03 a.m. Approve agenda: action item
Approve minutes of August 11, 2025, Horizon CHB meeting: action item
- 9:05 a.m. Paid Family Leave Provider, Stacey Lhotka: action item
- 9:15 a.m. Safety Policy Updates, Stacey Lhotka: action item
- AWAIR
 - Bloodborne Pathogens
 - Employee Right to Know
 - Emergency Action Plan
- 9:20 a.m. HPH Strategic Plan annual progress review and update, Ann Stehn: action item
- 9:30 a.m. HPH Workforce Development Plan annual progress review and update, Betsy Hills: action item
- 9:40 a.m. Radon Kit Update, Ann Stehn: informational
- 9:45 a.m. Annual Reaccreditation Update, Ann Stehn: informational
- 9:55 a.m. Big Olympia LLC agreement, Greta Siegel: action item
- 10:00 a.m. Personnel:
- Home Health Aide Staffing: tentative action item
 - Permission to post DFC Health Education Position: action item
 - **Jessica Kratovil, Casual RN Hospice, September 8, 2025**
- 10:10 a.m. Financial Issues
- Approve payment of warrants August 2025: action item
 - Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - Resolution 25-16 accepting August 2025 donations, **\$7,333.25**: action item
 - Finance Committee 9-3-25 meeting report:
 - Revenue Recognition **Control and Management** Policy: action item
 - Investment Recommendation: action item

- 10:25 a.m. Administrator Report: Ann Stehn
- PHEP funding update
 - Hospice events report
 - Joint Finance and Personnel Committee meeting report
- 10:35 a.m. County Reports/Updates
- 10:45 a.m. Adjourn; Next meeting Monday, October 13, 2025

2025 Officers, Committees, Appointments

2025 Officers:

| | |
|--------------------|-------------------------------|
| Chairperson - | Bob Kopitzke, Stevens County |
| Vice Chairperson - | Charlie Meyer, Douglas County |
| Treasurer- | Jeanne Ennen, Stevens County |

Executive Committee: **Following September 8, 2025 CHB meeting and meet as needed**

Bob Kopitzke, Stevens County
 Charlie Meyer, Douglas County
 Jeanne Ennen, Stevens County

Personnel Committee: **September 3, 2025 at 9:00 a.m.**

Bob Kopitzke, Stevens County
 Charlie Meyer, Douglas County
 Larry Lindor, Pope County

Finance Committee: **Wednesday, September 3, 2025, 8-9:30 a.m. via Teams**
Wednesday, December 3, 2025, 8-9:30 a.m. via Teams

Jeanne Ennen, Stevens County, Treasurer
 Dwight Walvatne, Grant County
 Gordy Wagner, Pope County

Hospice Committee: **TBD as needed**
 Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: **Wednesday, November 5, 2025, 9-10:30 a.m. DCSS CR 4**

Marcia Schroeder, Stevens County Community Member
 Bob Kopitzke, Stevens County
 Dwight Nelson, Traverse County
 Doyle Sperr, Grant County
 Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: **Friday, December 5, 2025, 9-10:00 a.m. DCSS CR 1**

Jerry Rapp and Jeff Way, Douglas County Commissioners
 Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: **April and October or TBD based on ethical consult requests**
 Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
 Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County