



809 Elm Street Suite 1200
Alexandria, MN 56308
Phone: 800.450.4177 | 320.763.6018
Fax: 320.763.4127 | 888.229.2347
horizonpublichealth.org

HORIZON COMMUNITY HEALTH BOARD
Douglas County Public Works
526 Willow Drive, Alexandria, MN 56308
Monday, July 14, 2025
9:00 a.m. – 10:30 a.m.

AGENDA

- 9:00 a.m. Call to Order: Chair Kopitzke
- 9:03 a.m. Approve agenda: action item
Approve minutes of June 9, 2025, Horizon CHB meeting: action item
- 9:05 a.m. CliftonLarsonAllen IT Assessment Results, Greta Siegel: informational
- 9:20 a.m. Minnesota Paid Family Leave Law update, Stacey Lhotka: informational
- 9:30 a.m. SCHSAC Report on 6/12/25 meeting, Gordy Wagner/Ann Stehn: informational
- 9:40 a.m. CredibleMind Update, Ann Stehn: informational
- 9:50 a.m. Personnel:
 - Kathleen Thoennes, Home Health Aide resignation effective September 28, 2025
 - Authorize Hiring Home Health Aide: action item
 - **Angie Schultz, Case Manager, resignation on 6/9/24 effective July 8, 2025**
 - Joseph Steidl, Sanitarian, Alexandria Office, start date July 7, 2025
 - Other position updates
- 10:00 a.m. Financial Issues
 - Approve payment of warrants June 2025: action item
 - Review YTD Asset Summary Listing, Treasurer Ennen: action item
 - Review Quarterly Financial Report, Greta Siegel: action item
 - Resolution 25-12 accepting June 2025 donations, **\$27,623.91**: action item
- 10:10 a.m. Administrator Report: Ann Stehn
 - Funding Update
 - CHA Survey Update
 - Hospice Honors
 - Grant Update
- 10:20 a.m. County Reports/Updates
- 10:30 a.m. Adjourn; Next meeting Monday, August 11, 2025

2025 Officers, Committees, Appointments

2025 Officers: Chairperson - Bob Kopitzke, Stevens County
Vice Chairperson - Charlie Meyer, Douglas County
Treasurer- Jeanne Ennen, Stevens County

Executive Committee: **meet as needed, next in fall 2025**
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Jeanne Ennen, Stevens County

Personnel Committee: **September 3, 2025 at 9:00 a.m.**
Bob Kopitzke, Stevens County
Charlie Meyer, Douglas County
Larry Lindor, Pope County

Finance Committee: **Wednesday, September 3, 2025, 8-9:30 a.m. via Teams**
Wednesday, December 3, 2025, 8-9:30 a.m. via Teams
Jeanne Ennen, Stevens County, Treasurer
Dwight Walvatne, Grant County
Gordy Wagner, Pope County

Hospice Committee: **TBD as needed**
Jerry Rapp and Shane Schmidt, Douglas County

Performance Management Council: **Wednesday, August 6, 2025, 9-10:30 a.m. DCSS CR 4**
Wednesday, November 5, 2025, 9-10:30 a.m. DCSS CR 4
Marcia Schroeder, Stevens County Community Member
Bob Kopitzke, Stevens County
Dwight Nelson, Traverse County
Doyle Sperr, Grant County
Dennis Thompson, Douglas County Community Member

Environmental Health Advisory Cmte: **Friday, August 8, 2025, 9-10:00 a.m. Pope Cty Courthouse**
Friday, December 5, 2025, 9-10:00 a.m. DCSS CR 1
Jerry Rapp and Jeff Way, Douglas County Commissioners
Gordy Wagner and Larry Lindor, Pope County Commissioners

Ethics Committee: **April and October or TBD based on ethical consult requests**
Jeanne Ennen, Stevens County

State Community Services Health Advisory Committee (SCHSAC): Delegate: Gordy Wagner, Pope County
Alternate: Ann Stehn, Administrator

Prime Health Trustee: Delegate: Larry Lindor, Pope County; Alternate: Bob Koptizke, Stevens County